

## VACANCY

**Position:** Project Manager

**Location:** Belper, Derbyshire (fully supported homeworking options available for the right candidate)

**Salary:** £25,000 to £31,000, commensurate with skills and experience

**Closing Date:** 29<sup>th</sup> June 2018

MSDS Marine are a Marine and Coastal Contractor specialising in the management, execution and support of archaeological projects in the marine environment. We have a wide range of experience and expertise within the industry from the project management of large scale underwater excavations through to the fulfilment of archaeological licence conditions prior to large infrastructure developments. We provide geophysical and hydrographic services including data collection, processing, visualisation and interpretation.

MSDS Marine are a diving contractor registered with the HSE and provide diving and logistical support to underwater projects both on Surface Supply or SCUBA dependant on requirements. We have experience of providing support to the wider marine sector including ecological assessments, pre and post construction surveys and specialist survey solutions. We are committed to creating hands on experience in the sector for students, volunteers and early career professionals and promoting public engagement with our work.

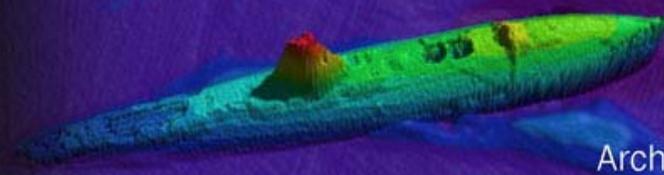
MSDS Marine have grown steadily since they were first established in 2011 and are now a market leader in maritime archaeology in the UK. MSDS currently have a large volume of work and are involved in many high profile development projects. As a result, we are looking to expand our team by recruiting an enthusiastic and self-motivated Project Manager. You will be an experienced heritage professional, educated to at least degree level, with a proven track record in commercial archaeology work. You will also be conversant in the interpretation and application of UK planning and legislation as relevant to the marine Historic Environment. You will work closely with other team members on existing work as well as identifying and following opportunities for future work. You will be expected to manage small to medium-sized projects as well as take part in business development. Whilst some management level experience would be advantageous, the role may also suit a talented heritage consultant wishing to take the next step in their career. We are looking for someone who wants to help shape our future growth and has ideas to the future direction they believe we should take.

The role will require you to undertake a range of activities, primarily relating to the planning process (including EIA work), from research and GIS analysis, to report writing and provision of advice to clients. You will require a clear and robust understanding of marine heritage in UK waters and the legislation, policy and curatorial advice which



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govern this. MSDS Marine prides itself on good client relationships borne from a strong understanding of our client's requirements and wishes, and as such the role requires excellent communication and interpersonal skills. Creative thinking and the ability to apply this in different areas, from the development of complex mitigation strategies to the inception of new projects, would also be highly desirable. We will be looking for an individual who can manage their own work load, develop new client relationships and tender for work.

You should be ACIfA (or above)– or be eligible to apply within 6 months. You will also hold valid appropriate H&S and other training certifications and a full UK driving licence.

**Skills:**

Skill	Essential (E) or Desirable (D)
Good knowledge of tender process and experience producing successful tenders	E
Good understanding of the planning and EIA process	E
Experience providing clients with advice relating to EIA process	E
Able to foster and maintain good client relationships	E
Experience writing a range of report types (inc. Environmental Impact Assessments, Desk Based Assessments, WSI's, Method Statements)	E
Ability to manage teams of specialists	E
Skilled GIS user for marine projects	E
Good knowledge of marine archaeology in the UK (both in the development and volunteer sectors)	E
An Associate member of the Chartered Institute for Archaeologists	D
A relevant diving qualification	D
Relevant qualifications to allow working offshore as required e.g. SCW95 etc	D
A First Aid at Work qualification	D

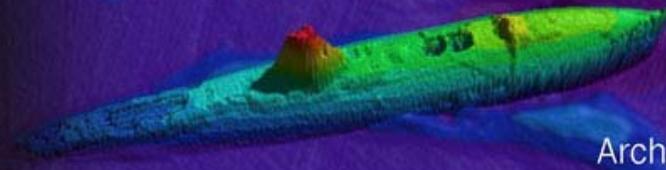
**Employee benefits:**

- Competitive salary range in line with ClfA salary guidelines (appointments will be made on the basis of demonstrated ability, previous experience and ClfA membership as appropriate);





**MSDS  
Marine**



Marine & Coastal  
Archaeological Contractor

- 100% contribution towards ClfA subscription fees;
- 25-days p.a. holiday entitlement (plus bank holidays) rising to 27 after 5 year's continuous employment;
- The option of up to ten days' unpaid leave annually to work on maritime archaeology projects as a volunteer in the UK subject to agreement with the Director;
- Paid sick leave from start of contract;
- Immediate eligibility for inclusion in the group pension plan;
- Free accommodation provided for projects beyond reasonable travel distances, as well as an overnight subsistence;
- High quality personal protective equipment;
- Individual training and development opportunities.

Applications should be made by completing the application form and submitting them to Alison James by email no later than 29<sup>th</sup> June 2018. For an informal discussion about the post please contact Alison James.

**Alison James:** Email: [alison@msdsmarine.co.uk](mailto:alison@msdsmarine.co.uk) Tel: 07751877821



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